



**STUDENT TERMINATION CLEARANCE/ WITHDRAWAL FORM/ (FOR
REGULAR POSTGRADUATE STUDENTS)**

PROCEDURE:

1. Complete part “A” of this form and make sure that you have filled in two copies.
2. Have Interviews with your **Advisor**, your **College Dean**, **SGS**, and get APPROVAL FOR WITHDRAWAL from your College Academic Commission.
3. Obtain the signatures designated in part “B” in their order of appearance, showing that you have returned ALL PROPERTIES OF THE UNIVERSITY.
4. Return this form to the Registrar’s Office before leaving the University campus.

A) _____
Name I.D. No.

Department Year

Reason for withdrawal _____

Date when clearance started _____

B) Please obtain signatures in the order given below

1. Advisor _____
2. Book Store _____
3. Library _____
4. Dormitory _____
5. Department / School Head _____
6. College Dean _____
7. School of Graduate Studies _____
8. Laboratory Management Office _____

HARAMAYA UNIVERSITY



OFFICE OF THE REGISTRAR

9. Finance

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10. Registrar

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| _____ | _____ |
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CONTACT

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FAX :+251-25-5530325/31

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Office of the Registrar

Haramaya University

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