

Vacancy Announcement
Child Health and Mortality Surveillance (CHAMPS) Ethiopia

Medical Laboratory Technician (MLT)

The Child Health and Mortality Prevention Surveillance network (CHAMPS, <http://champshealth.org/>) is a new global health surveillance network funded by the Bill & Melinda Gates Foundation, aimed at understanding the causes of child death in developing countries, particularly sub-Saharan Africa and South Asia. The Emory Global Health Institute, which houses the U.S. office of the International Association of National Public Health Institutes (IANPHI), is the lead partner in the network and has worked with the London School of Hygiene to develop the collaboration with Haramaya University.

HARAMAYA UNIVERSITY, OROMIA, ETHIOPIA

Haramaya University is one of the oldest Universities in Ethiopia, with its first intake in 1954. It is about 17km from the city of Harar, 40km from Dire Dawa (where there is a regional airport), and 510km East of Addis Ababa. The College of Health and Medical Sciences is based on a campus in Harar town to facilitate training of students in nearby hospitals. This campus also hosts the office of the two Health and Demographic Surveillance Systems (HDSS).

Job post: CHAMPS Medical Laboratory Technician (MLT)

We are seeking to appoint a full time multi-skilled and experienced Medical Laboratory Technician (MLT) to be based in Harar, Ethiopia. The post holder is to work as part of the laboratory team to ensure smooth running of a medical research laboratory of a CHAMPS site in Harar, Ethiopia.

CHAMPS research laboratory is located at two closely linked sites. The microbiology laboratory site is located at the College of Health and Medical Sciences. The pathology laboratory is based at Hiwot Fana Specialized University Hospital.

Clinical samples will be collected in the hospital, health facilities and in the longer term, in the community. Sampling will be from sick patients in hospital and health care facilities, as well as post-mortem samples, collected using Minimally invasive tissue sampling (MITS).

The post-holder will be expected to work at all laboratory sites and potentially in the community, depending on work demand.

JOB DESCRIPTION

Post: **Medical Laboratory Technician**
Location Haramaya University, Oromia, Ethiopia
Responsible to: **CHAMPS microbiology and pathology leads**
Full Time/Part Time/Casual: Full time
No. of posts 4
Duration of contract Available until June 2018 with likely extension
Salary: 12,483 Birr per month

Place of Application

- Haramaya University Human Resource and Development Directorate office, Administration Building 1st Floor, Room No. 114 at Haramaya
- Haramaya University College of Health and Medical Sciences, Human Resource Management and Development Associate Director Office, No.7 at Harar.
- Haramaya University Liaison Office at Addis Ababa, Arat Kilo. Former Germany Cultural Institute Building Office No.15.

Deadline for Application Within 10 (Ten) Working days after the announcement of this vacancy

Principal Duties and Responsibilities

The post-holder will work full-time at the CHAMPS site in Harar, Eastern Ethiopia. They will be responsible for sample reception, processing, storage and shipping of both microbiology and pathology samples, and for entering results into the database, and will follow set SOPs for quality management, sample processing and reporting. They will be expected to assist with collection of MITS and be willing to work out of hours, including overnight and at weekends.

Key Responsibilities

- Reception of samples in the laboratory, ensuring proper labelling and logging
- Tracking of samples in the laboratory
- Perform the required laboratory tests according to SOPs

- Ensure that equipment is functioning, performing the appropriate checks and logs and reporting of problems to the line manager
- Following the correct protocols / SOPs for handling, processing and storing of samples
- Checking supplies of reagents and disposables and ordering stocks in a timely fashion
- Accurate entering of results in a timely manner
- Participating in QMS processes as required by the line manager
- Ensuring personal safety within the laboratory
- Liaising with other laboratory staff / clinical staff as required
- Participation in audit / laboratory improvement processes
- Supporting clinical sample taking (Minimally Invasive Tissue Sampling)
 - Other duties as required by the line manager / site supervisor or PI
 - To work flexibly, including evenings / weekends as required by the study

This job description reflects the present requirements of the post but may be altered at any time in the future as duties and responsibilities change and/or develop providing there is full consultation with the post-holder. The post-holder will carry out any other duties, tasks or responsibilities as reasonably requested by the line manager.

Personal Specification

Essential Requirements

- Bachelors of science in Medical Laboratory Technology
- Experience of working in a hospital or research laboratory
- Experience in microbiology media preparation and quality management*
- Experience of working in pathology laboratory and in performing histology staining*
- Experience and knowledge of working in molecular laboratory*
- Knowledge of laboratory data management system
- Good communication skills in English and Amharic

- Flexibility and willingness to work during out of hours and during some weekends
- Ability to use computer and standard Ms Office packages

Desirable Requirements

- Experience in a research laboratory
- Experience in an accredited microbiology laboratory
- Excellent oral and written communications in English
- Experience of working with automated molecular microbiology equipment

*Applicants may have more experience in one of these areas than the other two and may indicate this on their application.

October 3, 2017

Vacancy Announcement

Child Health and Mortality Surveillance (CHAMPS) Ethiopia

General Practitioner (Physician)

We are seeking to appoint a full time multi-skilled and experienced Research General Practitioner Maternal and Child Health to be based in Harar and Kersa, Ethiopia.

This is an opportunity to work on an international surveillance project, one of only seven sites worldwide to be included in the Bill & Melinda Gates Foundation funded Child Health, Pregnancy and Mortality Preventions Surveillance. This is a collaboration between Haramaya University, the London School of Hygiene & Tropical Medicine and Emory Global Health Institute. As such, those successful will have the opportunity to work alongside a research team and gain training in clinical and research methods, with diagnostics to support clinical care.

The post holder will be expected to support development of clinical surveillance and medical research, particularly with respect to Child Health and Mortality Prevention Surveillance. The post-holder will be responsible for working with all other hospital staff to support changes in practice for clinical surveillance, and to support all clinical research activities. They will be expected to: liaise with the health care workers in paediatrics and maternity, and work alongside them and the CHAMPS research team.

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CHILD HEALTH AND MORTALITY PREVENTION SURVEILLANCE NETWORK (CHAMPS)

The Child Health and Mortality Prevention Surveillance network (CHAMPS, <http://champshealth.org/>) is a new global health surveillance network funded by the Bill & Melinda Gates Foundation, aimed at understanding the causes of child death in developing countries, particularly sub-Saharan Africa and South Asia. The Emory Global Health Institute, which houses the U.S. office of the International Association of National Public Health Institutes (IANPHI), is the lead partner in the network and has worked with the London School of Hygiene to develop the collaboration with Haramaya University.

Post: Research General Practitioner Maternal and Child Health

Job Description:

Location: Haramaya University, Harar, Ethiopia

Responsible to: Clinical Research Leaders

Full Time/Part Time/Casual: Full time

No. of posts: 3

Duration of contract: Available until June 2018 with likely extension

Salary: 19,893 Birr per month

Place of Application

- Haramaya University Human Resource and Development Directorate office, Administration Building 1st Floor, Room No. 114 at Haramaya
- Haramaya University College of Health and Medical Sciences, Human Resource

Management and Development Associate Director Office, No.7 at Harar.

- Haramaya University Liaison Office at Addis Ababa, Arat Kilo. Former Germany Cultural Institute Building Office No.15.

Deadline for Application Within 10 (Ten) Working days after the announcement of this Vacancy

Principal Duties and Responsibilities

the post-holder will work as part of the team to support initiation of clinical surveillance and smooth running of clinical research activities, and will work under the guidance of the principle investigators and, where appropriate, delegated line manager.

They will be responsible for overseeing changes in clinical practice to support clinical care and surveillance (improving documentation and supporting clinical investigations). They will be responsible for recruitment of participants for CHAMPS and the maternal infection study, study sampling, ensuring compliance with statutory and regulatory policies in the provision of medical care and execution of the research studies currently ongoing and those which are subsequently implemented.

Responsibilities

- Involvement in study design, writing of study protocols and database creation
- Communicating with regulatory partners
- Day to day oversight of study activities, including staff allocation and planning
- Involvement in community liaison and sensitization, and working with the social science team
- Liaison with other medical and nursing staff where clinical surveillance and research on maternal and child health is being done.
- Ensuring compliance with good clinical practice, research guidelines and regulations
- Maintain study documentation, including storage of records
- Participate in research meetings and presentations as required by the PIs
- Attend other meetings / training / updates as required
- Generate reports / documentation
- Any other duties assigned by the line manager or PIs

Qualifications / criteria

Essential

- Primary medical degree and registration with the appropriate regulatory body
- Computer literacy with proficiency in Microsoft applications
- Willing to live / work in the region
- Good communication and organizational skills
- Fluency in spoken and written English
- Fluency in spoken and written Amharic

Desirable

- Previous experience of clinical research
- Fluency in spoken Afan-Oromo

Vacancy Announcement

Child Health and Mortality Surveillance (CHAMPS) Ethiopia

Assistant Project Manager

We are seeking to appoint a full-time Assistant Project Manager to be based in Harar, to support the development of the new Child Health and Mortality Prevention Surveillance Program. This is a collaboration between Haramaya University, the London School of Hygiene & Tropical Medicine and Emory Global Health Institute. The post-holder will be responsible for assisting the project with administrative activities in running the CHAMPS program. He/she will be expected to: assist in recruiting and managing administrative staff, maintaining accounts, procuring equipment, coordinating meetings, preparing reports and minutes, and work with the international and local team.

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JOB DESCRIPTION

Post:	Assistant Project Manager
Location	Haramaya University, Oromia, Ethiopia
Responsible to:	Nega Assefa
Full Time/Part Time/Casual:	Full time
No. of posts	1
Duration of contract	1 year with likely extension
Salary:	9,838 Birr per month

Place of Application

- Haramaya University Human Resource and Development Directorate office, Administration Building 1st Floor, Room No. 114 at Haramaya
- Haramaya University College of Health and Medical Sciences, Human Resource Management and Development Associate Director Office, No.7 at Harar.

- Haramaya University Liaison Office at Addis Ababa, Arat Kilo. Former Germany Cultural Institute Building Office No.15.

Deadline for Application Within 10 (Ten) Working days after the announcement of this vacancy

Principal Duties and Responsibilities

The post-holder will work full-time at the CHAMPS site in Harar, Eastern Ethiopia. The post-holder will be expected to: assist in recruiting and managing administrative staff, maintaining accounts, procuring equipment, coordinating meetings, preparing reports and minutes, and work with the international and local team.

Key Responsibilities

1. Coordinate the administrative team for Child Health and Mortality Prevention Surveillance network site in Kersa/Harar
2. Support procurement of equipment and consumables for the project
3. Manage the project accounts, expenditures, and budgeting
4. Recruit administrative staff to the project as needed and manage these staff
5. Support recruitment processes for clinical, scientific and laboratory staff.
6. Coordinate CHAMPS team meetings and lead administrative meetings
7. Prepare reports for CHAMPS for local and international use
8. Communicate and liaise with the CHAMPS team in Ethiopia, as well as national and international collaborators

This job description reflects the present requirements of the post but may be altered at any time in the future as duties and responsibilities change and/or develop providing there is full consultation with the post-holder. The post-holder will carry out any other duties, tasks or responsibilities as reasonably requested by the line manager, Dr Nega Assefa.

PERSON SPECIFICATION

Essential requirements

1. BA in a relevant subject (eg English, Communication and Journalism, Business)
2. Excellent oral and written communications skills in English

Desirable requirements

1. Management experience (in supervision, training, planning)
2. Accounting or budget management experience
3. Experience in administrative work in higher education, research or NGOs
4. Oral and written communication skills in Amharic and Afan-Oromo languages