

# NOTICE

## Haramaya University

### Postgraduate Program Directorate

#### *Documents to must Submit to University Registrar and Procedures required to be admitted and registered at Haramaya University*

PhD and MSc students placed by MoE and others applied as private or sponsored by any organization are required to fulfill the following to be admitted and registered at Haramaya University.

1. Filling application form and submitting to registrar.
2. Submitting MSc and BSc student's copies and degrees.
3. Submitting synopsis/research concept note of a maximum of 5 pages **(for PhD only)**.
4. Letter of support from institution they are working for.
5. Two recommendation letters from previous university teachers or Professors and one from current employer.
6. Sponsorship letter **(for Non - MoE sponsored students)** from organizations supporting the education of the candidate or fill and submit agreement form if private.
7. Students should request the university in which they studied their first and second **(for PhD only)** degree to send official transcript to Haramaya University.